ORANGE TOWNSHIP PUBLIC SCHOOLS
PARK AVENUE SCHOOL
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Mr. Ronald Lee,
Superintendent of Schools

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Dr. Myron Hackett   **Ms. April Stokes**
Principal   **Assistant Principal**

School Leadership and Data Team (SLT)
Minutes
January 8, 2019

Minutes

Members Present
Dr. Hackett
Ms. Stokes
Ms. Walker
Ms. Ashe
Ms. Curran
Mrs. Keogh
Ms. Harlem
Ms. Beaghen
Mrs. Layton
Ms. Jervis
Ms. Cooper

Park Avenue School Data:

- ASPS Review of Smart Goals and Progress Targets

- Schoolwide Data Teacher and Student Plans Update

ASPS Smart Goals - Review

- **Smart Goal #2**

By June 2019, 75% of students in Grades 1-7 will meet their Lexile Growth Goals as measured by the Scholastic Reading Inventory. The data team reviewed Reading Inventory Scores from December's mid year assessment.

Grade Level	Percentage of students who scored proficient or advanced proficient in September 2018	Percentage of students who scored proficient or advanced proficient in December 2018	Percentage of needed growth to have 75% of students scoring proficient or advanced proficient
1	8%	19%	56%
2	43%	50%	25%
3	43%	44%	33%
4	42%	51%	24%
5	20%	28%	47%
6	31%	31%	44%
7	30%	36%	39%

Reading Action Plan:

- Guided-skill/strategy based small group targeted literacy instruction using data from SPI data, Reading Plus data, Benchmark data and anecdotal notes.
- Close Reading of quantitative text
- Explicit small group instruction on inferencing and context clue strategies to increase vocabulary development
- Build reading stamina through independent reading, Reading Plus and iRead
- Planning and implementing cross curricular projects to increase literacy based learning
- Expeditionary Learning Protocols

- Juicy Sentences
- Supplemental article on best practices in reading instruction

https://www.naesp.org/sites/default/files/resources/2/Principal/2007/N-Dp42.pdf

ASPS Smart and Action Steps - Math

Action Steps

SMART Goal 1

Step Numbe	Strategy	Action Steps	Start Date	End Date	Assigned To
1	2	Administer NWEA to all subgroups/populations during required benchmark periods.	9/4/18	9/29/18	Classroom Teachers
2	2	Assess data to determine needs of student population from initial NWEA	9/28/18	10/12/18	Classroom Teachers, Administration
3	2	Teachers will target interventions for improving students performance by identifying mathematical clusters that require practice and attainment.	9/28/18	5/31/19	Classroom Teachers, Administration

Step Numbe	Strategy	Action Steps	Start Date	End Date	Assigned To
4	3	Provide professional development opportunities for Math teaching staff in the Math Major Content and priority MA Standards as evidenced in the PARCC Evidence Statements	10/2/18	5/31/19	Administration
5	3	Create a format with a set# of walkthroughs using Math Results.	9/1/18	5/31/19	Administration
6	2	Build a 45 minute period for Tier 2 and Tier 3 interventions that supports MTSS, in Grades K-4.	7/3/18	8/31/18	Administration
7	1	Provide math staff with monthly professional development sharing sessions at CPT.	9/4/18	6/1/19	Classroom Teachers, Administration
8	1	Administration to review lesson plans weekly to ensure data is being used to drive instruction. Administration to provide meaningful feedback on results and instruction.	9/4/18	6/21/19	Adminstration
9	3	Teacher data binders to be reviewed at CPT weekly and with administration monthly. Data binders to include class and individual student data with action plans.	9/4/18	6/21/19	Administration/Class room Teachers

ASPS Smart and Action Steps - ELA

Action Steps

SMART Goal 2

Step Numbe	Strategy	Action Steps	Start Date	End Date	Assigned To
1	1	Adminster SRI/Edulastic to all subgroups/populations	9/5/18	9/28/18	Classroom Teachers
2	2	Provide professional development in the priority NJSLS standards as evidenced in the PARCC Evidence Statements, SRI Reports, Edulastic Reports.	9/5/18	5/31/19	Administration
3	2	Teachers will target interventions for improving students performance by identifying ELA NJSLS that require practice and attainment.	10/2/18	12/1/18	Classroom Teachers, Administration
4	3	Assess data to determine needs of student population from initial benchmark assessments for ELA and set appropriate intervention pathways to be used in MTSS structures.	9/5/18	11/30/18	Classroom Teachers
6	1	Set up a concrete schedule for data driven walkthroughs with content supervisors and directors to ensure pacing is done with fidelity.	9/4/18	9/27/18	Administration

ASPS Smart and Action Steps - Parental Involvement - NEEDs Progress

SMART Goal 3

Step Numbe	Strategy	Action Steps	Start Date	End Date	Assigned To
1	1	School leadership will provide all communication in multiple languages and advertise events in a timely fashion using multiple means (school website, phone blasts, social media, monthly activity calendars, letters, flyers)	9/4/18	5/31/19	administration
2	1	Set up protocols for parent involvement/communication/suggestions within the school - establish and announce at Back To School Night. (For example, suggestion box, survey on school website, etc.)	9/4/18	9/28/18	administration, classroom teachers
3	2	Set up structures for Family Math, Family Literacy, and Latino Literacy, recruit staff, create activities and set dates. (three separate events)	9/4/18	9/28/18	administration, classroom teachers
4	3	Set up data spreadsheet for tracking parent involvement, set up survey structures to collect parent email and social media information.	9/4/18	9/28/18	administration
5	2	Work with Technology Coordinator to set up Remind App, School App, create guidelines for website updating, etc.	8/1/18	9/28/18	administration, technology coordinator
6	1	School leadership to present results of school assessments in the Fall of 2018 and Spring of 2019.	9/4/18	5/31/19	administration
7	1	Set up parent sessions that give strategies to support students academically in Math and ELA and recruit staff to participate.	9/4/18	5/31/19	administration

- ASPS Needs Assessment - Parental Involvement - Discussion

  We have compiled all the parent sign-in sheets for all school events. This information is going to be organized into a spreadsheet.

- Newsela: The district is considering whether or not purchase a license for the 2019-2020 school year. Dr. Harlem ran a usage report to analyze if it is worth the investment. It seems to be underused. Teachers noted that we already have numerous programs to use in the classroom and at home. It is difficult to find time for all the programs.

- FRS: Teachers completed a survey that will be integrated in to the FRS plan.

- Future ready schools (Dr. Harlem)

- Water coolers

- Paper towels in the teachers' bathroom

- Parking spots